



ASSISI COLLEGE OF NURSING

PROPOSE P.O., ERUMELY, KOTTAYAM DIST. - 686509

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ADMISSION TO B.Sc. NURSING DEGREE COURSE ON NRI CATEGORY SEATS-2019-2020



(Applications are invited in the prescribed format for admission of candidates to B.Sc. Nursing Degree Course (4 years) under NRI seats during the academic year 2019-2020, in Assisi College of Nursing, Erumely)

PROSPECTUS 2019 – 2020

Instructions to the Applicants

| | |
|---------------------------------------|--|
| Management | Assisi Hospital Society (Diocese of Vijayapuram) |
| Director | Rev. Fr. Michael Valainchyl |
| Principal | Prof. Bonsymol Scaria |
| Parent Hospital | Mary Queens Mission Hospital, Kanjirappally |
| Address | Assisi College of Nursing, Propose P.O., Erumely, Kottayam Dist. – 686 509, Kerala |
| Contact Numbers | Tel: 04828-212244/ Mob: 8589997345 |
| Distance from nearest Railway Station | 50 km – Changanacherry & Kottayam |
| Distance from nearest Bus Stand | 3 km – KSRTC & Private Bus Stand, Erumely |

Instructions to the Applicants

ASSISI COLLEGE OF NURSING, ERUMELY

Assisi College of Nursing came into existence in the year 2012. It is a venture of Catholic Diocese of Vijayapuram, Kottayam. Our institution is managed by Assisi Hospital Society. Inspired by our motto, “We Care He Cures”, we offer active learning in a vibrant spiritual atmosphere, with well equipped infrastructure and top-notch faculty. Ragging is strictly prohibited in the college campus.

The Assisi College of Nursing is a Christian minority educational institution established, maintained and administered by the Assisi Hospital Society. The College of Nursing with an annual in-take of 40 students for B.Sc. Nursing was started in 2012. The college is recognised by the Indian Nursing Council (I.N.C.) as well as the Kerala Nursing and Midwifery Council and is affiliated to the Kerala University of Health Sciences KUHS.

- I. An application for admission to 2 NRI seats of first year B.Sc. Nursing (2019-2020), is being invited on the basis of this prospectus.
- II. **Academic Eligibility:** To be eligible to apply for the B.Sc. Nursing course, the applicant must have completed and passed the **10+2 examination with** under the Kerala State Higher Secondary Board (Kerala HSC) OR Central Board of Secondary Education (CBSE) OR Indian School Certificate Examination (ICSE) after a period of 12 years study, the last two years of study comprising of physics, Chemistry and Biology with English at a level not less than the core course for English as prescribed by the National Council for Educational Research and Training (NCERT).

Note:All applicants must have taken courses in **Biology, Physics and Chemistry** in addition to English in the High School Years (during their 10th, 11th and 12th). They should have secured at least 70% marks in Biology, Physics and Chemistry at the Plus Two level.

Wherever alphabetical grades like A, B-, C+, etc. are used by the school, appropriate equivalence in terms of percentage like 90%, 75% and 60% should be made available.

Only students from high schools accredited by the respective State or the country and as such approved by the Association of Indian Universities and Kerala University of Health Sciences will be eligible for admission and **Equivalency Certificate** to this effect shall be produced.

III. Age Requirements: Applicants must be at least 17 years of age on 31st December 2019 (the date of birth being shown on the Matriculation or equivalent certificate).

IV. Eligibility for admission to N.R.I. Category Seats: According to the GO(MS) No.243/2014/H&FWD dated 06.08.2014, *“An Applicant who depends upon his/her Father / Mother / Brothers and Sisters (inclusive of first cousins) / Husband / Wife / Brothers and Sisters (inclusive of first cousins) of Father or Mother / Half Brother / Half Sister / Adopted Father or Adopted Mother who is working abroad”* will only be eligible to apply in the NRI category seats.

V. Copy of the following documents duly attested by a Gazetted Officer to prove the NRI status shall be submitted:

- a. Copy of the Overseas Employment Certificate issued by the employer, attested by the Embassy OR if self-employed, a statement in this regard that is duly attested by the Embassy.
- b. Copy of the relevant pages of the passport containing visa details that is attested by the Embassy.
- c. The NRI relative who is sponsoring the candidate should be an Indian Citizen/Overseas citizen of India/Person of Indian Origin and relevant document to prove the same.
- d. A self affidavit/declaration (**Annexure-1**) by the NRI relative (Sponsorship Certificate).
- i. Relationship Certificate to be issued by the Revenue Authorities to prove the relationship between the candidate & the NRI relative as per GO (MS) No.243/2014/H&FWD dated 06.08.2014.

VI. Fee Structure: A selected applicants in NRI category is liable to pay the following fees:

| Sl. No. | Item | 1 st Yr | 2 nd Yr | 3 rd Yr | 4 th Yr |
|---------|---------------------------------------|--------------------|--------------------|--------------------|--------------------|
| a | The Annual Tuition Fee (NRI Category) | 95,000 | 95,000 | 95,000 | 95,000 |
| b | Admission Fee | 1,000 | 0 | 0 | 0 |
| c | College Caution Deposit (Refundable) | 10,000 | 0 | 0 | 0 |
| d | Special Fees | 17,000 | 17,000 | 17,000 | 17,000 |

Note: Apart from the schedule of fees given above, the students will be required to pay the proportionate administration/affiliation/examination fee, etc. payable to the University from time to time. Hostel & Mess and Other fees fee will be charged separately.

VII. Scheme of Admission:

- a. Application Form can be obtained from the college office / downloaded from the college website from 01st June 2019 to 19th June 2019.
- b. The dully filled application form should be submitted together with self-attested copies of necessary certificates and an application fee of **Rs.1,000/- (Rupees One Thousand only)** and prospectus fees of **Rs.50/-** by cash.
- c. The filled in applications should reach The Principal, Assisi College of Nursing, Propose P.O., Erumely, Kottayam Dist - 686509 on or before **3:00 pm, on 20th June 2019. *The college cannot be held responsible for non-receipt or late receipt of applications, under any circumstances.*** The application form should be completed carefully; furnishing the entire information called for. Late and incomplete applications and applications not in the prescribed format will be summarily rejected.
- d. Applicants shall obtain acknowledgement with an application number assigned from the college office for the applications submitted in person.
- e. Application should be handwritten by the candidate and use only BLOCK LETTERS to fill in the application. Self-attested Photocopies of the following documents shall be attached with the Application (**The originals documents will have to be submitted at the time of admission**).
 - i. The relevant page of SSLC book/equivalent board certificate as proof of age and date of birth.
 - ii. Certificate and mark list of qualifying examination (plus two/12th std.)
 - iii. Transfer Certificate & Conduct Certificate
 - iv. Copy of Photo ID Proof (Aadhaar/Voters ID/Passport)
 - v. Passport size photographs with white background (8 nos.)
 - vi. Additionally, two sets of photocopies of all the certificates/documents attested by Gazetted Officer)
 - vii. Certificate of Medical Fitness from an authorized Medical Officer with MBBS.
 - viii. Migration Certificate (if applicable)
 - ix. Nativity Certificate
 - x. Proof for NRI status (Ref. no. 5 above).
 - xi. A statement to show that the high school in which the student has studied has been accredited by the State/Country/University (if applicable).
 - xii. Equivalence Certificate from Association of Indian Universities (if applicable).
 - xiii. Eligibility certificate from Kerala University of Health Sciences (if applicable).

VIII. Cancellation of admission

As per the regulations of the University and the Nursing Council, admissions will have to be closed by 30th October of the year of admission. After closure of admissions, the seat, if vacated, cannot be filled up. Such seats will go vacant for the entire duration of the course. Therefore, those who leave the course after the closure of admissions will have to execute a bond along with anyone of the candidate's guardian/parent undertaking to pay the college the amount that would be ordered by the AFRC/Court of Law. The member colleges shall return

all the certificates/documents of the candidate along with TC on execution of the above bond.

Besides all candidates who opt to discontinue the course any time before completion of the course will have to pay hostel, mess and other fees proportionately for the period they remained on the rolls of the college.

Furnishing of false information/particulars would result in the forfeiture of the candidature as well as cancellation of admission to the course, if admitted and in addition, will attract the relevant provisions of criminal law of the land.

IX. Every student is required to adhere strictly to the Code of Conduct of the college.

X. Selection of the candidates

1. Admission to NRI seats in B.Sc. Nursing will be from the rank list prepared on the basis of the percentage of marks obtained in Physics, Chemistry and Biology or equivalent subjects in the qualifying examination.
2. In the case of a tie in the total marks, preference will be given based on the marks obtained for Biology. If there is still a tie, the marks in Chemistry and then Physics will be counted. If a tie still exists, the age of the candidate will be taken into account, the elder will be preferred to the younger.
3. Candidates will be called for interview and certificate verification and documents for verification at the time of interview. The name of the candidates on selection list will be published by the Principal on the day of interview by 2.00 pm. The selected candidates will be also intimated through e-mail/phone/college website to join the course.
4. The management need admit only those students who have complied with the instructions and information furnished in the Assisi College of Nursing Prospectus for NRI seats 2019-2020 admission.

XI. Remittance of Fee

1. The candidates selected under the NRI category are required to remit the prescribed fees and deposit for the first year of the course at the time of selection/allotment itself by way of Demand Draft drawn in favour of Assisi College of Nursing payable at Mukkoottuthara.
2. The refundable deposits collected from the NRI students shall be refunded without interest on successful completion of the course and on the clearance certificate issued by the Head of the Institution/Principal.

XII. Preventive measures against Ragging

1. Every student is required to adhere strictly to the Code of Conduct of the Assisi College of Nursing, Erumely when he/she is admitted.
2. Ragging is strictly prohibited. If it is found during the admission or any time there after that the applicant has indulged in ragging in the past, admission may be refused or the student shall be expelled from the institution. Whoever commits, participate in, abets or propagate ragging within or outside the institution shall be suspended from the institution with immediate effect and the Principal shall report the matter to the civil/police authorities.

3. Without prejudice to the directions of the Nursing Councils/Government/University, the decision of Assisi Hospital Society shall be final on all matters with regard to admission.
4. Students and parents shall, at the time of admission, furnish an affidavit to the effect that the students will not indulge in any form of ragging (Annexure – II).

In view of through academics, round-the-clock study facilitation and mentoring, B.Sc. Nursing degree course in Assisi College of Nursing, Erumely is a residential collegiate education system. The use of cell phones by the admitted students is banned in all the nursing colleges under AMCSFNCK.

Place: Erumely

Date: 28/05/2019

Director

Annexure – 1

TO WHOSOEVER IT MAY CONCERN

I hereby declare that I am a Non-Resident Indian / Overseas citizen of India / Person of Indian Origin employed / residing at _____
(Here enter the details of foreign employment or residence). My passport No. is _____.
I further declare that Shri / Kumari. _____ (name of applicant) who is seeking admission to B. Sc. Nursing course in Assisi College of Nursing against NRI category is my _____ (specify the relationship with the applicant) and that I shall pay all the prescribed fees for the course of study in the college.

Place: Signature of NRI Relative :

Date: Name :

Address :

Annexure - II

UNDERTAKING FROM THE STUDENTS AS PER THE PROVISIONS OF ANTI-RAGGING VERDICT BY THE HON'BLE SUPREME COURT OF INDIA

I, Mr./Ms. _____, Application No. _____ Course _____ student of _____ do hereby undertake on this day _____ month _____ year _____ the following with respect to above subject and office Order No. _____.

1. That I have read and understood the directives of the Hon'ble Supreme Court of India on anti-ragging and the measures proposed to be taken in the above references.
2. That I understand the meaning of Ragging and know that the ragging in any form is a punishable offence and is banned by the Court of Law.
3. That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.
4. That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Govt. of India and Institute authorities for the purpose from time to time.

Signature of the student : _____ Date: _____

I hereby fully endorse the undertaking made by my child/ward.

Signature of Mother/Father and or Guardian _____ Date: _____

Witness: Name: _____ Signature _____ Date: _____